

# KAPPP

## KANSAS ASSOCIATION OF PUBLIC PURCHASING PROFESSIONALS Chapter of National Institute of Governmental Purchasing, Inc.

### CONTINUING EDUCATION ASSISTANCE PROGRAM

**QUALIFICATIONS** We are here to assist with financial support of your professional development activities. This program is intended for KAPPP members in good standing in need of financial assistance to attend a KAPPP/NIGP sponsored meeting or seminar. The financial support may include cost for registration and/or lodging or a portion thereof and is available to any person who has been a member for a minimum of one year. Participation in the event must contribute to the professional development of the individual.

Applications will be reviewed by the KAPPP board who will determine the number of applicants to review and the successful applicants. You will only be eligible to receive assistance once in a calendar year. If you are selected you will be required to write a letter explaining your educational experience and what benefit your attendance at the meeting or seminar provided to you and/or your entity.

Name \_\_\_\_\_ Title \_\_\_\_\_

Entity \_\_\_\_\_

Address \_\_\_\_\_

Event \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Dates \_\_\_\_\_ Location \_\_\_\_\_

Type of Assistance Requested \_\_\_\_\_ Registration \_\_\_\_\_ Lodging \$ \_\_\_\_\_ Amount

Briefly describe the value your participation at this meeting will have for your professional development and/or your entity

Identify your contributions to the KAPPP Chapter. (Participation/support in previous KAPPP activities/functions/seminars.)

Are you certified? \_\_\_\_\_ If so does this event qualify for re-certification point \_\_\_\_\_. If not will participation at this event assist you in attaining certification? \_\_\_\_\_

---

**Applicant Signature**

**Supervisor's Signature**

Submit completed form to Kathy Sheldon, CPPO, Operations Manager, Kansas Geological Survey, 1930 Constant Avenue, Lawrence, Kansas 66047, or by fax to (785) 864-5317. If you have questions contact Kathy at 785-864-2109 or email to [ksheldon@kgs.ku.edu](mailto:ksheldon@kgs.ku.edu).

If approved a copy of the application must be submitted with the registration form for the event. The KAPPP treasurer will make payment directly to the hotel or event sponsor.

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_ KAPPP-PRESIDENT \_\_\_\_\_